



# SMU

Elizabeth G. Loba  
Provost and Vice President for Academic Affairs  
Office of the Provost

September 16, 2020

TO: Dr. Patricia Alvey, Associate Provost for Institutional Planning  
and Effectiveness  
Dr. Loli Calkner-Inniss, Senior Associate Dean for Academic Affairs,  
Dedman School of Law  
M. ± MMf

o School of Business  
Dr. Ian Harris, Chair, APC Subcommittee and Policy

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s Rachel Mulry, Director of Customer Service, Office of  
Information Technology  
Dr. Volkan Otugen, Senior Associate Dean, Lyle School of Engineering  
Ms. Darrah Rippey, Assistant Registrar, Registrar's Office  
Ms. Allison Tweedy, Associate Vice President of Campus Services

FROM: Elizabeth G. Loba, Provost and Vice President for Academic Affairs

Re: Spring 2021 Calendar Committee

I invite you to serve on the Spring 2021 Calendar Committee. As you know, the fall 2020 fall of our teaching and learning and mitigating the financial impacts to the University and to our students. Please provide me with two or three scenarios and accompanying reasons (acknowledging strengths, weaknesses, opportunities, threats) for the spring 2021 calendar. You should consider Spring Break, Spring Rush, and MLK Day, and address the impact this may have on January term, May term, summer term and graduation, as well as the different calendars used by some of our professional schools.

Please provide me with a report by the close of day on Monday, October 5, 2020

Sincerely,  
Academic Affairs

Elizabeth G. Loba  
Provost and Vice President for